



For Regulatory Affairs use only  
Reviewed by:

# Export Compliance Questionnaire

**Customer must fill out box 1-7**

1. Are goods from VWR being purchased for further export? (other than the country listed in box 3) <input type="checkbox"/> YES <input type="checkbox"/> NO    If YES, to what final destination country? _____	
2. Type of Customer <input type="checkbox"/> Direct Consumer <input type="checkbox"/> Reseller <input type="checkbox"/> Government Entity	
<b>3. Complete Name and Address of VWR Customer (Originator of Purchase Orders – Sell-to)</b> First Name: _____ Last Name: _____ Alias (if any): _____ Title: _____ Full Company Name: _____ Acronym (if any) : _____ DBA: _____ Address: _____ _____ City: _____ State: _____ Zip: _____ Country: _____ Telephone #: _____ Email: _____	<b>4. Complete Name and Address of Foreign Consignee (Shipping address – Ship-to)</b> Please check if invoice address is same as:    Sell-to <input type="checkbox"/> First Name: _____ Last Name: _____ Alias (if any): _____ Title: _____ Full Company Name: _____ Address: _____ _____ City: _____ State: _____ Zip: _____ Country: _____ Telephone #: _____
<b>5. Complete Name and Address of VWR Customer (Invoice mailing address – Bill-to)</b> Please check if invoice address is same as:    Sell-to <input type="checkbox"/> Ship-to <input type="checkbox"/> First Name: _____ Last Name: _____ Address: _____ _____ City: _____ State: _____ Zip: _____ Country: _____ Telephone #: _____ Email: _____ Preferred method for sending invoice: <input type="checkbox"/> Hardcopy (Mail/Courier) <input type="checkbox"/> Electronic (Email)	<b>6. Complete Name &amp; Address of U.S. Freight Forwarder/Agent</b> Please check if using VWR's Freight Forwarder: <input type="checkbox"/> Full Company Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Telephone #: _____
<b>7. I, _____ as representative for _____ certify that all the information provided is correct to the best of my knowledge and that all products, if further shipped and/or re-exported, will be done within the scope of the US Export Administration Regulations. These commodities, technology or software were exported from the United States in accordance with the Export Administration Regulations. Diversion contrary to US Law is prohibited.</b>  Signature: _____ Date: _____ Name (Print): _____ Email: _____	

[Please return completed and signed questionnaire to your VWR Customer Service Representative](#)

**Purpose of the Form:**

It is VWR International's corporate policy to conduct its global operations in a manner that complies fully with the export control regulations of the United States, of respective European authorities and the pertinent laws of any country in which we do business. Part of measuring compliance to the export control laws and to the intent of the law is a strong, visible Compliance Program. VWR International has developed an Export Compliance Manual that has been incorporated in the North American sales fulfillment process. By following these actions, VWR International is mandating all associates, our resellers and sales agents to comply fully with the U.S. Export Administration Regulations, as well as other relevant and current U.S. and national regulations.

**GENERAL INSTRUCTIONS:**

- **Customer must fill out Box 1 – Box 7 in ALL CAPS.**
- **Information requested is for this transaction only.**
- **Address must include street address (P.O. Box will NOT be accepted as a valid address).**

**\*\*\* If you are shipping to more than one country you will have to fill out a separate ECQ for each country with the contact information of the respective Foreign Consignee\*\*\***

**Box 1**

- Please check the appropriate box.
- Please specify whether you or your company plan to further re-export products purchased from VWR to another country not shown on box.
- Complete information is required for box 2 – 7 regardless of your answer.

**Box 2**

- Please check the appropriate box.

**Box 3**

- Please fill all applicable information in CAPS and without abbreviations.
- This is the customer purchasing goods from VWR.
- Please note DBA stands for "Doing Business As".

**Box 4**

- Please fill all applicable information in CAPS.
- List the name of the country to which the shipment is going to.
- If you have multiple countries for this transaction, then please use a new form for each country as we must know the name and contact information of each foreign consignee in order to approve the order.

**Box 5**

- Please fill all applicable information in CAPS.

**Box 6**

- Please fill all applicable information in CAPS.
- Please note that the Freight forwarder is a U.S. Company or a U.S. Agent.
- If you are using a VWR freight forwarder, then VWR CSR will fill in this information.

**Box 7**

- Please sign and complete box 7 to acknowledge that all information is correct to the best of your knowledge. We request an e-mail address so that we may contact you if any questions arise or may need further information.